



The Forum Embassy Hill
CONSTANTIA

YOUR WEDDING PLANNING GUIDE



Congratulations!

This is the beginning of your forever, and we would be honoured to be part of your love story.

To help you craft the day of your dreams, we've designed this guide with care and thoughtfulness. From envisioning the perfect setting to curating every detail, this is your step-by-step companion for planning your wedding at our venue.

Let's make you an Embassy Hill Couple...



Step into a world of enchantment at The Forum Embassy Hill where the beauty of your love story unfolds in a celebration of dreams becoming a reality.



*BUT FIRST...
LET'S GET READY*



Our rooms offer a serene retreat for you and your wedding party to prepare, unwind, or extend your celebration with an overnight stay—all designed with your comfort in mind.



YOUR CEREMONY



THE GRAND LAWN



Our main ceremony space - this versatile setting can accommodate up to 150 guests and it offers endless possibilities to bring your vision to life.



GARDENS



Scattered across the property, there are several smaller garden areas which can be set up for intimate ceremonies



SIGN ON THE DOTTED LINE



After saying “I do,” retreat to our library, sitting room, or dining room for a private moment to sign your certificate and celebrate with loved ones in a cosy, old-world setting.



CELEBRATE WITH PREDRINKS



JUKEBOX

Strings

POOL AREA



This is the ultimate outdoor space for summer weddings, perfect for beverage bars, outdoor dining, dessert stations, or lawn games.



RECEPTION: EAT, DRINK AND BE MERRY





CONSERVATORY

Natural light floods the venue through elegant stackable glass doors on that open onto beautiful gardens, offering a seamless indoor-outdoor experience that is perfect for any wedding.





CONSERVATORY

This space can seat up to 160 guests and it features a beautifully crafted built-in French oak bar, adding a touch of sophistication. There's ample space for a dance floor, ensuring your celebration is as lively as it is memorable.



OUR FOOD



Our unique menus are designed to showcase quality local and seasonal products that are not only delicious, but nutritious and sustainable too.



BAR SERVICE AND STAFF

We will take care of all your bar and beverage requirements. Our wine list includes exclusive wines from our neighbouring estates in the Constantia Valley. Our selection of spirits covers old favourites to new and local and artisanal offerings.



VENUE HIRE INCLUSIONS



Exclusive use of the property for the day/ night of the wedding



4 suites for the night of wedding



Parking for up to 100 cars



24 hours security



Cleaners



BOSE surround sound system and microphone



Tea, coffee and waters for bridal party



Lunch for the bridal party (up to 10 pax)

Breakfast the next morning for guests staying over



21 designer 2400 x 900 Gregor Jenkins tables



180 white designer Italian chairs



8 Cocktail tables with 20 bar stools



Designer lounge furniture



10 Outdoor umbrellas



Main plate, side plate, pasta bowl, dessert plate



Butter knife, starter knife and fork, soup spoon, main knife and fork, dessert set



Glassware for canapés and reception





PRICING ESTIMATE

No. of Guests	80	100	120	150
Venue Hire	125 000	125 000	125 000	125 000
Staffing Guide	20 120	24 360	30 640	35 080
Welcome Drink	7 600	9 500	11 400	14 250
Canapes (from R245)	19 600	24 500	29 400	36 750
Menu (from R560)	44 800	56 000	67 200	84 000
Bar Tab (at R295)	23 600	29 500	35 400	44 250

Grand Total

240 720

268 860

299 040

339 330

**Rates excl. VAT*

SIGNATURE FULL COORDINATION

Redefine wedding luxury with our full wedding coordination package. Expert wedding coordinators are on hand to masterfully tailor-make your wedding to suit your unique personality and style.

What we offer you:

- Access to some of the top stylists and wedding services
- Design and décor planning
- Vendor duties and negotiations
- Site meetings
- Stationary
- Mock ups
- Creative ideas and suggestions
- Comprehensive events schedule
- Personal wedding checklist
- Detailed budget and timeline
- Arrange wedding rehearsal
- Tasting – as per package
- Wine selection
- On-the-day coordination

**Terms & Conditions Apply Pricing depends on:
Number of guests, Wedding date, Number of
months in advance that services are secured -
A charge of 20% of the total invoice*





The Forum Embassy Hill
CONSTANTIA

89 Southern Cross Dr, Bel Ombre, Cape Town, 7806
+27 (0)87 066 3888 | +27 (0)11 575 6788
ehevents@theforum.co.za
visit us on theforum.co.za